

Amanda Strickland

Objective To work in a position related to Business Administration where I can use my masters in Business Administration and my banking experience as a teller.

Experience August 2004-Present Lumbee Guaranty Bank Pembroke, NC
Part-Time Bank Teller

- Provide assistance to customers with a variety of transactions, reconciling daily transactions with demonstrating excellent customer service skills.

February 2005-Present First Baptist Church Lumberton, NC
Child Care Assistant

- Provide child care assistance during Early Morning and Evening Services.

May 2004-August 2004 Earl Strickland, Attorney at Law Lumberton, NC
Part-Time Secretary

- Performed secretarial duties including filing papers, typing legal documents, and directed incoming calls

August 2003-May 2004 Assistant Robeson County Register of Deeds
Lumberton NC
Robeson County ROD Assitant

- Provide customers with copies of birth certificates, death certificates and wedding licenses.

Education 2000-2004 Lumerton Senior High School Lumberton, NC

- Graduated *summa cum laude*.

2004-2008 University of North Carolina at Pembroke Pembroke, NC

- Will graduate with a masters in Business Administration

Accomplishments Pioneers in Education www.pioneersineducation.org
Pioneer Student Leadership Academy Intern June 2006