

Kelley A. Mitchell

136 General Arnold NE • Albuquerque, NM 87123 • 505-463-2027 •
kelleymitchell15@yahoo.com

Objective

To work in a position related to a Museum Curator, where I can use to good advantage both my educational training in Museum Studies and my experience as a student curator.

Education

- 08/05 – present Institute of American Indian Arts Santa Fe, NM
- Receiving Bachelor of Arts in Museum Studies on May 2008
- 08/04 – 05/05 University of New Mexico Albuquerque, NM
- Engineering Program/General Courses
- 01/04 – 05/04 Southwest Indian Polytechnic Institute Albuquerque, NM
- High School Concurrent Enrollment program participant

Experience

- 01/06 – 05/06 **Learning Support Center** Santa Fe, NM
- Educational Assistant (EA)
- Helped facilitate New/Transfer Student Orientation
 - Conducted and campus tours
 - Facilitated ice breaker and team building activities
 - Collaborated with other EA's to accomplish Orientation week
 - Attend First Year Experience conferences
- 11/05 **Senior Thesis Show** Santa Fe, NM
- Student Curator
- Prepared walls in the Primitive Edge Gallery at the Institute of American Indian Arts
 - Worked with other Museum Study students
 - Designed the artwork layout for the show
 - Framed and hung artwork
- 10/05 - 08/06 **Hastings Video and Music** Albuquerque, NM
- Guest Service Associate
- Helped customers with any questions
 - Worked with exchanging money
 - Restocked merchandise
- Café Associate

- Operated Café on my own
- Make coffee drinks and prepared pastries
- Manned drive thru window
- Worked with exchanging money
- Helped guests with any questions

Summers (2001-2003) **SIPI Upward Bound/NASA** Albuquerque, NM
Work Study

- Assisted residential advisors and all Upward Bound/NASA staff.
- Peer mentored participants
- Lead experiential activities
- Monitored computer lab sessions
- Manned residential staff office and performed clerical tasks
- Served as a role model for students

Fall/Spring (2000-2002) **Ameri-Corps** Albuquerque, NM
Student Tutor

- Tutored K-5th grade in after-school program
- Collaborated with a college student Team/Team Meetings
- Assisted in creating and implementing literacy-based curriculum
- Answered parent questions
- Chaperoned on all field trips
- Instructed several activities

Achievements

05/06 – 06/06	Pioneer Student Leadership Academy	
	• University of Kentucky	
05/06 – current	Residential Advisor (RA)	
	• Institute of American Indian Arts	Santa Fe, NM
05/06 - current	Museum Club – Vice President	
	• Institute of American Indian Arts	Santa Fe, NM
05/06 - current	Associated Student Government (ASG) – Secretary	
	• Institute of American Indian Arts	Santa Fe, NM
03/06 – current	American Indian Higher Education Consortium (AIHEC) Student Congress- Vice President	
08/05 – 05/06	Museum Club – Public Relations Officer	
	• Institute of American Indian Arts	Santa Fe, NM
08/05 – 05/06	Art Club – Secretary	
	• Institute of American Indian Arts	Santa Fe, NM